

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



The Board of Education will livestream the public meeting at the following [LINK](#)

Monday, January 22, 2024
6:00 P.M.

*Board of Education MISSION Statement: We Will Represent
Our Community While Advocating For Our Stakeholders By
Developing Strong Policy And Providing Direction For Our Future.*

❖ **CALL TO ORDER**

➤ *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

➤ *Verify Publication of Meeting*

❖ **ADMINISTRATIVE TEAM REPORT(s)**

1. Good News Report
 - a. Informational Presentation
2. Students At-Risk of Not Graduating Report
 - a. Report for review/discussion/action
3. Review of Enrollment Numbers (January 2024)
 - a. Memo

❖ **COMMITTEE REPORTS**

4. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2024-01-03
5. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2024-01-15
6. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2024-01-03
7. Buildings and Grounds (Griffin) -
 - a. No written minutes available for January. Meeting is scheduled on Wednesday, January 24.

❖ **PUBLIC COMMENTS**

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

The Board will consider approval of:

8. Recommendation for Approval of Donations:
 - a. None submitted for approval
9. Recommendation for Approval Minutes of Regular and Special Board Meetings
 - a. 2023-12-06: Special Board Meeting
 - b. 2023-12-19: Regular Board Meeting
10. Recommendation for Approval of Revenue/Expenditures & Receipts - November
 - a. Cash Receipts Report
 - b. Invoice Report Report
 - c. Rev / Exp Financial Report
11. Recommendation for Approval of Personnel related items:
 - a. Details provided within Personnel Chart

ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

❖ **BOARD COMMENTS**

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❖ **B.O.E. BUSINESS (Unfinished & New Items)**

12. Policy Adoption - **2nd Reading** and discussion of NEOLA Policy Revisions

- a. PO 0113 Boundaries - REVISION
- b. PO 0142.1 Electoral Process - REVISION
- c. PO 0143.1 Public Expression of Board Members - REVISION
- d. PO 0144.3 Conflict of Interest - REVISION
- e. PO 1260 Incapacity of the District Administrator - REVISION
- f. PO 2340 District Sponsored Trips - REVISION
- g. PO 2521 Selection of Instructional Materials and Equipment - REVISION
- h. PO3121 Criminal History Record Check and Employee Self-Reporting Requirements - REVISION
- i. PO 3139 Staff Discipline - REVISION
- j. PO 3430.01 Family & Medical Leave of Absence (“FMLA”) - REVISION
- k. PO 5113 Open Enrollment Program (Inter-District) - REVISION
- l. PO 5200 Attendance - REVISION
- m. PO 5215 Missing and Absent Children - ADOPTION
- n. PO 5517 Student Anti-Harassment - REVISION
- o. PO 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia - REVISION
- p. PO 6151 Returned / Outstanding-Stale Checks - REVISION
- q. PO 6236 Community Services Fund (Fund 80) - ADOPTION
- r. PO 6610 Non District-Supported Student Activity Accounts - REPLACEMENT
- s. PO 7250.01 Memorials for Staff and Students - ADOPTION
- t. PO7440.01 Video Surveillance and Electronic Monitoring - REVISION
- u. PO 7440.02 Smart Monitoring Equipment - ADOPTION
- v. PO 8121 Personal Background Check - Contracted Services - ADOPTION
- w. PO 8146 Notification of Education Options - REVISION
- x. PO 8310 Public Records - REVISION
- y. PO8407 School Resource Officer Program - RESCIND
- z. PO 8420 School Safety - REVISION
- aa. PO 8500 Food Services - REVISION
- bb. PO 8531 Free and Reduced-Price Meals - REVISION
- cc. PO 9210 Parent Organizations - RESCIND
- dd. PO 9211 District Support Organizations - REVISION

13. Administrative Guideline Adoption - Reading, Discussion, Consider Approval

- a. AG 1400 - Revising Job Descriptions for Compliance with ADA/504 (Technical Correction)
- b. AG 2266 - Nondiscrimination on the Basis of sex in education programs or activities
- c. AG 2370A - Independent Study (Technical Correction)
- d. AG 2440 - Summer and Interim Session School (Technical Correction)
- e. AG 2451 - Alternative Placement RESCIND
- f. AG 2451 - Program and Curriculum Modifications REVISED
- g. AG 5200 - Attendance REVISED
- h. AG 5250 - Program or Curriculum Modifications RESCIND
- i. AG 5350 - Suicide Prevention, Intervention, and Postvention REPLACEMENT

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- j. AG5830 - Student Fund-Raising - REVISION
 - k. AG8452 - Automated External Defibrillators (AED) - REVISION
 - l. AG8500 - Food and Beverage Sales - REVISION
 - m. AG 8802 - Care, Custody, and Display of the United States Flag (New/Renum.)
14. Consider the Approval of Student Early Graduation Request
- a. Memo
15. Open Enrollment Available Space - Discussion and Approval of #'s
- a. Documentation will be available at BOE Meeting
16. BOE Approval of Snow Removal Services
17. Consider the Approval of Bussing Contract
- a. Kobussen Contract
18. ACT / PreACT / Forward Exam Asynchronous Schedule
- a. Consider approval of Memo

❖ **ADJOURN**

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0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

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5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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